

Notice of Meeting

Audit & Governance Committee



SURREY
COUNTY COUNCIL

Date & time

Tuesday, 17
December 2019
at 10.30 am

Place

Room 104, County
Hall, Kingston upon
Thames, Surrey KT1
2DN

Contact

Joss Butler
Room 122, County Hall
Tel 020 8541 9702

Chief Executive

Joanna Killian



We're on Twitter:
[@SCCdemocracy](#)

joss.butler@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email joss.butler@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702.

Members

Mr David Harmer (Chairman), Mr Keith Witham (Vice-Chairman), Mr Edward Hawkins, Dr Peter Szanto, Mr Stephen Spence and Mr Stephen Cooksey

Ex Officio:

Mr Tim Oliver (Leader of the Council), Mr Colin Kemp (Deputy Leader), Mr Tony Samuels (Chairman of the Council), Mrs Helyn Clack (Vice-Chairman of the Council) and Joanna Killian (Chief Executive)

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING - 26 SEPTEMBER 2019

(Pages 1
- 10)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

(i) Any disclosable pecuniary interests and / or

(ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*11 December 2019*).
2. The deadline for public questions is seven days before the meeting (*10 December 2019*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER

(Pages
11 - 18)

To review the Committee's recommendations tracker.

6 TREASURY MANAGEMENT MID YEAR REPORT

(Pages
19 - 28)

This report summarises the council's treasury management activity during the first half of 2019/20, as required to ensure compliance with CIPFA's Code of Practice for Treasury Management.

- 7 INTERNAL AUDIT PROGRESS REPORT - QUARTER 2 (01/07/19 - 30/09/19)** (Pages 29 - 46)

The purpose of this progress report is to inform members of the work completed by Internal Audit between 1 July 2019 and 30 September 2019.

The current annual plan for Internal Audit is contained within the Internal Audit Strategy and Annual Plan 2019-20, which was approved by Audit and Governance Committee on 8 April 2019.

- 8 2018/19 AUDIT FINDINGS REPORT AND ANNUAL STATEMENT OF ACCOUNTS FOR S. E. BUSINESS SERVICES LTD, SURREY CHOICES LTD & HALSEY GARTON PROPERTY LTD** (Pages 47 - 122)

This report provides the Audit & Governance Committee with the outcome and findings of the external audit of the 2018/19 financial statements of S.E.Business Services Ltd, Surrey Choices Ltd and Halsey Garton Property Ltd.

Outcome and findings of the external audit of the 2018/19 financial statements of Halsey Garton Property Ltd to follow.

- 9 EXTERNAL AUDIT UPDATE REPORT** (Pages 123 - 138)

This paper provides the Committee with a report on Grant Thornton's progress in delivering their responsibilities as the Council's external auditors. The paper also includes a summary of emerging national issues and developments.

- 10 LOCAL FIREFIGHTERS' PENSIONS BOARD** (Pages 139 - 156)

The Committee is being asked to approve a change to the Terms of Reference of the Surrey Local Firefighters' Pensions Board to allow Members to delegate attendance to substitutes.

- 11 DATE OF NEXT MEETING**

The next meeting of Audit & Governance Committee will be on 29 January 2020.

Joanna Killian
Chief Executive
Published: 9 December 2019

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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